



Republic of the Philippines
MUNICIPALITY OF CATARMAN
Province of Northern Samar

OFFICE OF THE BUILDING OFFICIAL

**ISSUANCE OF BUILDING PERMIT
REQUIREMENTS CHECKLIST**

- Unified Application Form for Building Permit
- Locational Clearance
- Fire Safety Evaluation Clearance, obtain via Bureau of Fire Protection Website (<https://fsis.e-bfp.com/>)
- Original Certificate of Title / Transfer Certificate of Title / Deed of Absolute Sale / Lot Locational Plan from LRA / Contract of Lease / Others (Special Cases)
- Survey Plans - Architectural Documents
- Survey Plans - Civil / Structural Documents
- Survey Plans - Electrical Documents
- Survey Plans - Mechanical Documents
- Survey Plans - Sanitary Documents
- Survey Plans - Plumbing Documents
- Survey Plans - Electronics Documents
- Survey Plans - Geodetic Documents
- Survey Plans - Fire Protection Plan (if applicable)
- Valid Licenses (PRC ID) of all involved professionals
- Estimated value of the building/structure to be erected as declared by the owner
- Construction Safety and Health Program
- Affidavit of Undertaking
- Soil Test
- Sign Permit Documents (if applicable)